

*This brochure supplement provides information about Jeffery Alan Skinner that supplements the Skinner Financial Services brochure. You should have received a copy of that brochure. Please contact Jeffery Alan Skinner if you did not receive Skinner Financial Services's brochure or if you have any questions about the contents of this supplement.*

*Additional information about Jeffery Alan Skinner is also available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).*

## **Skinner Financial Services**

Form ADV Part 2B – Individual Disclosure Brochure

*for*

### **Jeffery Alan Skinner**

Personal CRD Number: 4138951

Investment Adviser Representative

Skinner Financial Services  
224 N Phillips Ave, Suite 213  
Sioux Falls, SD 57104  
(605) 331-4567  
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UPDATED: 06/24/2024

## Item 2: Educational Background and Business Experience

**Name:** Jeffery Alan Skinner      **Born:** 1977

### **Educational Background and Professional Designations:**

#### **Education:**

Masters - Family Financial Planning, South Dakota State University - 2008

#### **Designations:**

##### **CFP® - Certified Financial Planner**

The CERTIFIED FINANCIAL PLANNER™, CFP® and federally registered CFP (with flame design) marks (collectively, the “CFP® marks”) are professional certification marks granted in the United States by Certified Financial Planner Board of Standards, Inc. (“CFP Board”).

The CFP® certification is a voluntary certification; no federal or state law or regulation requires financial planners to hold CFP® certification. It is recognized in the United States and a number of other countries for its (1) high standard of professional education; (2) stringent code of conduct and standards of practice; and (3) ethical requirements that govern professional engagements with clients.

To attain the right to use the CFP® marks, an individual must satisfactorily fulfill the following requirements:

- Education – Complete an advanced college-level course of study addressing the financial planning subject areas that CFP Board’s studies have determined as necessary for the competent and professional delivery of financial planning services, and attain a Bachelor’s Degree from a regionally accredited United States college or university (or its equivalent from a foreign university). CFP Board’s financial planning subject areas include insurance planning and risk management, employee benefits planning, investment planning, income tax planning, retirement planning, and estate planning;
- Examination – Pass the comprehensive CFP® Certification Examination. The examination includes case studies and client scenarios designed to test one’s ability to correctly diagnose financial planning issues and apply one’s knowledge of financial planning to real world circumstances;
- Experience – Complete at least three years of full-time financial planning-related experience (or the equivalent, measured as 2,000 hours per year); and
- Ethics – Agree to be bound by CFP Board’s *Standards of Professional Conduct*, a set of documents outlining the ethical and practice standards for CFP® professionals.

Individuals who become certified must complete the following ongoing education and ethics requirements in order to maintain the right to continue to use the CFP® marks:

- i. Continuing Education – Complete 30 hours of continuing education hours every two years, including two hours on the *Code of Ethics* and other parts of the *Standards of Professional Conduct*, to maintain competence and keep up with developments in the financial planning field; and
- ii. Ethics – Renew an agreement to be bound by the *Standards of Professional Conduct*. The Standards prominently require that CFP® professionals provide financial planning services at a fiduciary standard of care. This means CFP® professionals must provide financial planning services in the best interests of their clients.

CFP® professionals who fail to comply with the above standards and requirements may be subject to CFP Board’s enforcement process, which could result in suspension or permanent revocation of their CFP® certification.

## **Business Background:**

|                   |   |
|-------------------|---|
| 04/2024 - Present | Investment Adviser Representative<br>Skinner Financial Services |
| 09/2004 - Present | Owner<br>Skinner Financial Services                             |

### **Item 3: Disciplinary Information**

There are no legal or disciplinary events that are material to a client’s or prospective client’s evaluation of this advisory business.

### **Item 4: Other Business Activities**

Jeffery Alan Skinner is an independent licensed insurance agent. This activity creates a conflict of interest since there is an incentive to recommend insurance products based on commissions or other benefits received from the insurance company, rather than on the client’s needs. Additionally, the offer and sale of insurance products by supervised persons of SFS are not made in their capacity as a fiduciary, and products are limited to only those offered by certain insurance providers. SFS addresses this conflict of interest by requiring its supervised persons to always act in the best interest of the client, including when acting as an insurance agent. SFS periodically reviews recommendations by its supervised persons to assess whether they are based on an objective evaluation of each client’s risk profile and investment objectives rather than on the receipt of any commissions or other benefits. SFS will disclose in advance how it or its supervised persons are compensated and will disclose conflicts of interest involving any advice or service provided. At no time will there be tying between business practices and/or services (a condition where a client or prospective client would be required to accept one product or service conditioned upon the selection of a second, distinctive tied product or service). The client always has the right to decide whether to purchase any recommended insurance product. Insurance products recommended by SFS’s supervised persons may also be available from other providers

on more favorable terms, and clients have the right to purchase recommended insurance products through other unaffiliated insurance agencies.

### **Item 5: Additional Compensation**

Jeffery Alan Skinner does not receive any economic benefit from any person, company, or organization, other than Skinner Financial Services in exchange for providing clients advisory services through Skinner Financial Services.

### **Item 6: Supervision**

As the Chief Compliance Officer of Skinner Financial Services, Jeffery Alan Skinner supervises all activities of the firm. Jeffery Alan Skinner's contact information is on the cover page of this disclosure document. Jeffery Alan Skinner adheres to applicable regulatory requirements, together with all policies and procedures outlined in the firm's code of ethics and compliance manual.

## Item 7: Requirements For State Registered Advisers

*This disclosure is required by state securities authorities and is provided for your use in evaluating this investment advisor representative's suitability.*

- A. Jeffery Alan Skinner has NOT been involved in any of the events listed below.
1. An award or otherwise being found liable in an arbitration claim alleging damages in excess of \$2,500, involving any of the following:
    - a) an investment or an investment-related business or activity;
    - b) fraud, false statement(s), or omissions;
    - c) theft, embezzlement, or other wrongful taking of property;
    - d) bribery, forgery, counterfeiting, or extortion; or
    - e) dishonest, unfair, or unethical practices.
  2. An award or otherwise being found liable in a civil, self-regulatory organization, or administrative proceeding involving any of the following:
    - a) an investment or an investment-related business or activity;
    - b) fraud, false statement(s), or omissions;
    - c) theft, embezzlement, or other wrongful taking of property;
    - d) bribery, forgery, counterfeiting, or extortion; or
    - e) dishonest, unfair, or unethical practices.
- B. Jeffery Alan Skinner has NOT been the subject of a bankruptcy.